

ACADEMIC POLICIES AND PROCEDURES

! "\$ % & ' () * + , - . / 0 1 2 3 4 5

, *- /<1:>/<2):+U29:&+Mm:"!+:R+2<:9*(":2##-3.+:
 +U0+#"/3<(':Q20*)"@:&/):2, 9/</"-+>/<2):
 +U29/<2"/3<(:2003-, /<1:"3:"!+: (0!+, *)+>3-:
 >/<2):+U29/<2"/3<(:>3* <, :2":
 !""#\$\$%-+1/("-2-'()*'+, *':
 K: N>:2("*, +<:"! 2(:!"! -++>/<2):+U29/<2"/3<(:
 (0!+, *)+, :>3-:"!+: (29+;, 2@?:2:-+A*+(":"3:
 #3("#3<+:"!+:+U29/<2"/3<:(0!+, *)+, :/<:"!+:
 9/, ,)+:92@:=+:92, +':Q20*)"@:&/):1/. +:+. +@:
 03<(/, +2"/3<:"3:"!+: ("*, +<"J(:-+A*+("":
 K: D<:2, . 2<0+2*!"! 3-/W2"/3<:>3-:, +>+-- /<1:"!+:
 "2M/<1:3>:2:>/<2):+U29/<2"/3<:92@:=+:1/. +<?:=*":
 3<)@:-2-+)@:2<, :>3-:(+ /3*(:-+2(3<(:F+ '1'?:
 9+, /02):3-:-+)/1/3*(I':B!+: ("*, +<:"9*(":-+A*+("":
 "!+:, +>+--2):/<:&-/" /<1:/<:2, . 2<0+3>:"!+:>/<2):
 2<, :-+0+/. +:#+- 9/((/3<:>-39:"!+:N<("-*0"3-'B!+:
 R+2<J(:P>>0+ :9*(":2)(3:=+<3"/>/+, ':
 K: B!+:)2(":+U29/<2"/3<:/<:2:03*- (+:9*("::=+1/. +<:
 , *- /<1:>/<2):+U29:&+Mm:"!+:R+2<:9*(":2##-3.+:
 +U0+#"/3<(':Q20*)"@:&/):2, 9/</"-+>/<2):
 +U29/<2"/3<(:2003-, /<1:"3:"!+: (0!+, *)+>3-:
 >/<2):+U29/<2"/3<(:2(:#- /<"+, :/<:"!+:; 0!+, *)+3>:
 S)2((+(:#*=)/02"/3<'B!+:>/<2):+U29/<2"/3<:3>:
 "!+:03*-(+:/(<3":3:=+1/. +<:, *- /<1:"!+:)2(":
 &+M:3>:"!+:202, +9/0:(+9+("+-:3-:3<("*, @:, 2@':

GRADE A

C: : C<(2"/(>20"3-@:
 B! +: >3)3&/<1:03*- (+: ("2"* (+ (:2-+:-+03-, +, :3<:"! +:
 202, +9/0:"-2<(0-/#"?=*":2-+<3":1-2, +('B! +--:2-+:
 <3:A*2)/"@:#3/<("2((30/2"+, :2<, :!"! +-->3-+! 2. +<3:
 /9#20": 3<: ("*, +<"(J: 0*9*)2"/.+: 1-2, +: #3/<":
 2. + -21+':
 DC: D*, /"': ; ++: S3* - (+: D*, /": #3)/0@:>3-:
 2, , /"/3<2): /<>3-92"/3<':
 N: : S3* - (+: &3-M: /<039#) + " + ': ; ++:
 N<039#) + " + : S3* - (+: #3)/0@:>3-: 2, , /"/3<2):
 /<>3-92"/3<':
 NH: : N<: H-31-+ ((: ; ++: =)3&: 2, , /"/3<2):
 /<>3-92"/3<':
 h: : h"/"!, -2&2)'H)+2(+:(++: h"/"!, -2&2):
 #3)/0@:>3-: 2, , /"/3<2): /<>3-92"/3<':
 Q3-: B! +(/ (: X+(+2-0!?: R/((+-"2"/3<: X+(+2-0!?: 3-:
 H-3V+0": G*/ , 2<0+: 03* - (+?: "!"! +: 1-2, + (:3>: _; a: 3-: _Ca:
 2-+ : 2((/ 1 + , : 3<)@: /<: "!"! +: > / < 2): 202, +9/0: (+9+ ("+-':
 Q3-: "!"! +: 1-2, +: 3>: _; a: ("*, +<" (:9* ("! 2. +: 039#) + " + , :
 =3"! : "!"! +: 0-+ , /" : -+A*/-+9+<": 2<, : "!"! +:
 "!"! + (/ (% , / ((+-"2"/3<#%-3V+0": /" (+)>: D)): # - / 3-:
 -+1/ (" - 2"/3<: & /)) : = + : 92-M+ , : & / "!"! 2: ("2"* (:3>: _NHa':
 B! +: N<: H-31-+ ((: _NHa: ("2"* (: / (: . 2) / , : 3<)@: >3-: > / +), L
 =2(+ , : 03* - (+ (:2<, : /< , / . / , *2)/W+ , : ("*, @: 03* - (+ (:2:
 , +> / < + , := +)3&\$: :
 K: S)+-M(! / #:
 K: S) / < / 02):
 K: N<" + - < (! / #:
 K: YU" + - < (! / #:
 K: H-20"/0*9:
 K: H-+0+#"3-(! / #:

-+A*/-+9+<(':
 /5, 0", 1%.9##' #1, &1#<' \$#. :
 ; 2/<": E3*/(: C</ . + - (/ "@: /<: ; "': E3*/(: 3>>+ - (: "!"! + - + :
 02"+13- / + (: 3>: #3("L=2002)2* - +2"+ : 2((/ ("2<" (! / # (' :
 B! +: 2((/ ("2<" (! / # (: 3>>+ - + , : / < 0)* , + : 2: -2<1+ : 3>:
 (" / # + < , (? : "*/ / 3<: (0! 3)2- (! / # (? : 2<, : ! + 2)"! :
 / < (* - 2<0+ : 03. + - 21+ : , + # + < , / < 1: * # 3<: "!"! + : , + 1- + + :
) + . +) ? : "!"! + : > / +), : 3>: ("*, @? : 2<, : "!"! + :) + < 1"! : 3>: "!"! + :
 2##3/<"9+<": D((/ ("2<" (: (# + < , : 2") + 2(" : 6Z: = *": < 3:
 93- + "!"! 2<: 45: ! 3* - (: # + - : & + + M: # + - > 3- 9 / < 1: 2((/ 1 + , :
 , * / + (' : D)): D((/ ("2<" (: 9* (" : = + : S) 2((/ > + , : # 3("L
 =2002)2* - +2"+ : ("*, +<" (: 2<, : - + 92 / < : / < : 133, :
 ("2<, / < 1": D((/ ("2<" (: 2- + : + U # + 0"+ , : "3: 92 / < " 2 / < : 2:
 0*9*)2"/. + : 1-2, + L # 3 / < : 2. + - 21+ : 3>: ^'55:, * - / < 1: "!"! + :
 202, +9/0: @ + 2- : 3>: 2##3/<"9+<": N: ("*, +<" (J: 1-2, +:
 #3/<": 2. + - 21+ : > 2)) (= +) 3&: 2: ^'55:, * - / < 1: 2<@: # 3- / 3<:
 3>: "!"! + : 202, +9/0: @ + 2- : ("*, +<" (: 02<: = + : " + - 9 / < 2"+ , :
 > - 39: "!"! + : 2((/ ("2<" (! / # : = @: "!"! + : , + # 2- "9+<":
 ; "*/ , +<" (: 92@: 2)(3: = + : - + 93. + , : > - 39: 2<:
 2((/ ("2<" (! / # : > 2) * - + : "3: 9+ + " : + U # + 0" 2"/3< (: 3-:
 . / 3) 2"/ < 1: # 3) / 0 + (: F * < / . + - (/ "@? : > + , + 2)? : + 0! : # - / 3- : "3:
 "!"! + : + < , : 3>: 2: 03< " - 20": " + - 9': D((/ ("2<" (: 2- + : "3: = + :
 + . 2) * 2"+ , : 2<< * 2)) @: = + > 3- + : - + < + & 2): 3>: "!"! + :
 2((/ ("2<" (! / # : B! + : + . 2) * 2"/3< (: 2- + : 03< , * 0"+ , := 2(+ , :
 3<: (0! 33)%03)) + 1 + % 0 + < " + - : 0- / " + - / 2': :
 03-92)) @? : "!"! + : 92U/9*9: < * 9 = + - : 3>: @ + 2- (: "!"! 2":
 ("*, +<" (: 92@: ! 3) , : 2<: 2((/ ("2<" (! / # : / (: "& 3: @ + 2- (:
 & ! /) + : # * - (* / < 1: 2:] 2(" + - J (: , + 1- + + : 2< , : > / . + : @ + 2- (: / < :
 2: R30"3-2): # - 31-29? : / < 0)* , / < 1: (*99+ - (: N<: "!"! + :

GRADUATE ASSISTANTSHIPS AND FELLOWSHIPS

; 2/<": E3*/(: C</ . + - (/ "@J(: 1-2, *2"+ : > +) 3& (! / # ? :
 2((/ ("2<" (! / # ? : 2<, : (0! 3)2- (! / # : # - 31-29 (: 2- + : 92, +:
 #3(/ =) + : "!"! - 3*1! : C</ . + - (/ "@: - + (3* - 0+ (? : 1-2<" (? :
 / < , / . / , *2) : , 3<3- (? : 03-#3-2"/3< (? : > 3* < , 2"/3< (? : 2<, :
 2)*9< / ' : :
 D)): 1-2, *2"+ : ("*, +<" (: ! 3) , / < 1: 2##3/<"9+<" (: 2 (:
 0+) 3& (? : B-2 / < + + (: 3-: G-2, *2"+ : D((/ ("2<" (: 2- + :
 03< (/ , + + , : > *) L" / 9+ : - + 12- ,) + ((: 3>: "!"! + : < * 9 = + - : 3>:
 0- + , /" (: + < - 3)) + , : F / ' + ' ? : 2: ("*, +<" : 02< : ! 2. + : > + & + - :
 "!"! 2<: f: 0- + , /" (: & ! /) + : = + / < 1: > *) @: > * < , + , /' : B! / (:
 9+2< (: "!"! 2": 2: ("*, +<" : , 3+ (: < 3": ! 2. + : "3: * (+ : "!"! + : > *) :
 68: 3- : 46: 0- + , /" (: 2) 302"+ , : 3< : 2< : 2((/ ("2<" (! / # : / > : "!"! + :
 ("*, +<" : , 3+ (: < 3": < + + , : 2)) : 3>: "!"! 3 (+ : 0- + , /" (:
 R/((+-"2"/3<? : "!"! + (/ (? : 2<, : # - 3V+0": 1* / , 2<0+ : 0- + , /" (:
 02< : = + , : / . / , + , : / < "3: 9*) / #) + : (+ 9+ (" + - (: "3: - + 20! : "!"! + :
 - + A * / - + , : 0- + , /" (: N<" + - < 2"/3<2): ("*, +<" (: 3<:
 2((/ ("2<" (! / # (? : > +) 3& (! / # (: 3- : - 2 / < + + (/ # (: , 3: < 3":
 ! 2. + : "3: = + : + < - 3)) + , : f: 0- + , /" (: "3: 9+ + " : . / (2:

>20*)"@?: "+20! /<1: 2((/"2<"(: 03<0* --+<")@: , +. +)3#:
"+20! /<1: (M/))(: 2<, :2:, ++#+-: * <, +-("2<, /<1: 3>: " ! +:
, / (0/#) /<+':

D: 0%" 12", 3&; 343"%+9&' 44*4, "-, : 92@: =+ :>* <, +, : =@:
"! +: C</ . +-(/"@: 3-: =@: 2<: +U"+-<2))@: >* <, +, : -(+2-0! :
#-3V+0": N<: +/"! + -: 02(+?: (" * , +<" (: 2-+ : 2((/1<+ , : 2:
-2<1+ : 3>:, * "/+ (: (* 0! : 2 (:) / = -2-@: (+2-0! + (? :>/+), : & 3-M?:
)2=3-2"3-@: +U#+- /9+<" (? : 2<, : #-+ #2-2"/3< : 3>: 1-2<":
2##) /02"/3< (: 2<, : #-3#3(2) (: (3: 2 (: "3: 12/<:
#-3>+ ((/3<2): (M/)) (: /<: -(+2-0! : &! /0! : 039#)+9+<":
#3("L=2002)2* -+2"+: +, * 02"/3

D. + -21+ :2 (: >3))3 & (\$:
; * 9 9 2 : 0 * 9 :) 2 * , + \$:
] 21 < 2 : 0 * 9 :) 2 * , + \$:

^'g5:2< , :1 -+2" + -:

"3:"! +:92V3-: >/+), ':D12/<?:<3:93-+:"! 2<:"+<:0-+, /"(:
/<:"3"2):92@:=+: "2M+<:2":"! +:l 555L)+. +)':

O3:] 2("+-J(: , +1-++: #-31-29: 92@: /<0)*, +: 93-+:
"! 2<: (/U: 0-+, /"(: /<: X+(+2-0! : B3#/0(: FZg75l: 3-:
G-2, *2"+: X+2, /<1: FZg85l?: 3-: 2: 039= /<2"/3<:
"! +-+3>:] 2("+-J(: , +1-++: ("*, +<(" : 92@: <3": +<-3)):
/<:*<(" - *0" *-+, : * <, +-1-2, *2"+:03* -(+&3-M':

K%##, 5: <LB((-#.K%M" '5%+ %&1.
N<, /./, *2):] 2("+-J(: , +1-++: #-31-29(: 92@: ! 2. +: 2:
-+A*/-+9+<:"3>:"-2<()2"/3<:#-3>/0/+<0@:/<:2:>3-+/1<:
)2<1*21+?: ("2"/(" /0(? :039#*"+-:)/"-20@?:3-:"! +:)/M+':
; "*, +<(":(+M/<1:"-2<()2"/3<:(M/))(:2-+: +<03*-21+, :
"3: +<-3)):/<: 03*-(+(: /<: "! +: R+#2-"9+<:" 3>:
E2<1*21+(?: E/"+-2"*-+(?: 2<, : S*)"*-+(: , +(/1<+, :
(#+0/>/02)@: >3-: "! +9': X+(+2-0! L"33): #-3>/0/+<0@:
92@: =+: , +93<("-2"+, : "! -3*1! : +U29/<2"/3<: />:
#+-9/"", : =@: "! +: 92V3-: >/+), ': D--2<1+9+<(" : >3-:
2, 9/</(" -2"/3<: 3>: (*0! : 2<: +U29: 2-+: "! +:
-+ (#3<(/ = /) /" @: 3>:"! +: 92V3-: >/+), ':

/5, 0", 1' (&.K%M" '5%+ %&1#..
] 2("+-J(: , +1-++: ("*, +<(" : 2<"/0/#2"/<1: "! +: >/<2):
202, +9/0:"+-9:9* (">/)+:2<:2##)/02"/3<:>3-:, +1-++':
B! +: 2##)/02"/3<: 9* (" = +: 039#)+ "+, ? : =@: 2: (+": , 2"+:
/<:"! 2":>/<2): "+-9': ; *=(+A*+<")@ 2 -235767m/TT6 16 3 (2 -235767m/TT6 16 -1")10 (33 ((0)8 ("7m/2 () -83 2 15 586.0 (3) 3

--A*/-+9+<"(': B! +: -(+2-0! : 9+<"3-?: 2<, : 92V3-L
 >/+), : 0! 2/-#+--(3<: 3-: #-31-29: , /-+0"3-?: D((30/2"+:
 R+2<:3-:S+<"+-:R/-+0"3-?:2<, :!"! +:D((30/2"+:H-3. 3(":
 >3-:D02, +9/0:D>>2/-(:9*(":2##-3. +:"! +:#+"/"3<':D:
 92U/9*9: 3>: "&3: +U"+<(I3<(: =+@3<, :!"! +: <3-92):
 "/9+: "3: , +1-++: &I)): =+:#+-9/"", ' : YU"+<(I3<(: 2-+:
 1-2<" +, :>3-:3<+:02)+<, 2-:@+2-?:=*":02<:=+1/. +<:>3-:
)+((/>:"! +: ("* , +<": I(: 3<)@: 9/((I<1: 2: , +>+<(+: 3-:
 +U29: , 2"+': D##-3.2): I(: 20039#2</+, : =@: "! +:
 --A*/-+9+<": 3>: +<-3))9+<": I<: 3<+: 2, , I"/3<2):
 R/((+-"2"/3<:X+(+2-0! :0-+, I":#+-:(+9+("+-:F=+@3<, :
 "&+). +?:&! /0! :(! 3*), :! 2. +:2)-+2, @:=++<:"2M+<I'::

HOLDS ON REGISTRATION

B! +: C</.+-(/"@: 92@: =)30M: "! +: -+1/("-2"/3<: 3>:
 92"-/0*)2"+, :("*, +<":(=#)20/<1:2<:202, +9/0:! 3), :
 3<:"! +/:- -+03-, :>3-: 3<+: 3>: (+. +2): -+2(3<(: F+'1':
 <3<L#2@9+<": 3>: "*" /"3<?:)/= -2-@: =33M(: <3":
 -+"*-<+, ? : . /3)2"/3<: 3>:"! +: 92<, 2"3-@: 03<"/<* 3*(L
 +<-3))9+<": --A*/-+9+<"? : +U#/-2"/3<: 3>: "/9+: "3:
 , +1-++?:+"0I'::

--+1/("-2"/3<(: 2-+: "3: =+: 93</"3-+, : =@: "! +: 92V3-:
>/+), (':

LEAVE OF ABSENCE (LOA)

D:)+2. +:3>:2=(+<0+:3>>+-(("*, +<"(:!" +:3##3-"* </"@:
"3:)+2. +: ;2/<": E3*/(: C</+. +-(/"@: "+9#3-2-/)@?: <3:
)3<1+-:"! 2<:3<+:02)+<, 2-:@+2-?:2<, :-+"*-<:&/!"3*":
-+2##)@/<1:"! -3*1!:2, 9/((/3<':

Q3-: ("*, +<"(: "3: =+: #)20+, : 3<: 2:)+2. +: 3>:2=(+<0+:
"! +@:9*("\$:

K: ; * =9/" :039#)+"+, :H+/" /3<: >3-:E+2. +:3>:D=(+<0+:
2<, :

K: X+0+/. +:2##-3. 2):=@:"! +/-.03))+1+:3-:(0! 33)':

R*- /<1:"! +:)+2. +:3>:2=(+<0+?:("*, +<"(\$:

K: X+"2/<:"! +:1-2, *2"/3<:-+A*/-+9+<"(:>-39:"! +:
C<, +-1-2, *2"+:S2"2)31:3>:"! +/-.@+2-:3>:
2, 9/((/3<?:

K: X+"2/<:"! +/-.; EC'YRC:+92/):2003* <"?:200+((:"3:
9@; EC'()*'+, *:2<, :200+((:"3:"! +:)/=-2(:0+:+ 9@K57R*57R*#Qq0. 2BRQq! "

(UNDERGRADUATE)

C<, +-1-2, *2"+: ("*, +<"(: 92@: +<-3)): /<: 03*- (+(:
 <*9=+-+, : Z555: 2<, : 2=3. +: #-3./, +, : 2)): 3>: "! +:
 >3))3&/<1:03<, /"/3<(:2-+:9+"\$:

K: ; "*, +<"(:9* (":=+:0)2((/)/+, :2(:(+</3-('H)+2(+:
 (+:S)2((/)/02"/3<:#3)/0@:>3-:2, , /"/3<2):
 /<>3-92"/3<':

K: H-+-+A*/(/"+(:>3-:+20!:03*- (+:/<:A*+("/3<:9* (":
 =+:>*)>/))+, :#-/3-:"3:"! +:>/-("9++"/<1:3>:"! +:
 03*- (+':

K: ; "*, +<"(:9* ("!: 2. +:2"):)+2("2:^'55:0*9*)2"/. +:
 1-2, +:#3/<":2. +-21+':

K: ; "*, +<"(:92@:<3"+<-3)): /<: 93-+:"! 2<:2:"3"2):3>:

, 3<+:"3:+U0)*, +:"!+:0-+, /"(:>3-:"!+: -+#+2"+, :
03*-(+':
K: B! /(:-*)+2##)/+(:&!+"!+-:3-:<3":("*, +<"(:
-+0+/.+, :2/, :>3-:+2-)/+-:+<-3))9+<"(/<:"!+:
03*-(+':

RESEARCH-PHASE REGISTRATIONS

--A*("+, ': B! +: 0399/"++: 0! 2/-: 2<, : "! +:
, + #2-"9+<": 0! 2/-: 9*(": 2##-3. +: "! +: -+A*("': N>:
2##-3. +, ?:"! +: 2*"! 3-:"! +<: 03<"20"(:H-3n*("%C] N:
"3:<3"/>@:"! + 9:3>:"! +: +U" +< (/3<': :

-+1/("-2-r ()*' +, *':
; "*, +<"(: 92@: =+: 2(M+, : "3: #-3./, +: 2: (@))2=* (:
03<"2/</<1: 2: &-/" +<: , + (0-/#"/3<: 3>: "! +: 03* - (+F(1:
>-39: "! +: 3"! + -: /< (" /" *"/3<': ::
B-2<(>+ -: 0-+, /": 92@: =+: 2&2-, +, : >3-: &! /0! : ; 2/<":

+U#+0"+, : 039#)+"/3<: , 2"+: 3>: "! +: pDL2##-3. +, :
 #-31-29:3-:132)!:p+"-2<: ("*, +<": 9* (":#-39#")@:
 /<>3-9: "! +: 0+-"/>@/<1: 3>>/0/2): /<: "! +: P>>/0+: 3>: "! +:
 C</ . +-(/"@:X+1/(" -2-?:R*` 3*-1:[2])?:X339:44?:3>:2<@:
 0! 2<1+(/<: ("2"*(: "! 2": 9/1!": 2>>+0": =+<+>/"(':
 Q2/) * -+: "3: -+#3-": (*0!: 0! 2<1+(02<: -+(*): /<:
 3. +-#2@9+<": (2<, : 3"! + -: 039#)/02"/3<(: /<: -+0+/#":
 3>:=+<+>/"(':

@'&' + " + .! 1, &0, 50#. ; (5./WWW.X'--.! 1" 0%&1#.
 D(: 2: -+(*): 3>: +("2=)/(! +, : pD: 9/</9*9: ("2<, 2-, (:
 >3-:(0! 33):2""+<, 2<0+?:. +"+-2<(:(! 3*), :=+:2&2-+:3>:
 "! +: >3))3&/<1: -+1*)2"/3<(:? &! /0! : 13. +-<:
 0+-"/>/02"/3<:=@:"! +: C</ . +-(/"@: 2<, : 200+#"2<0+: 3>:
 "! +: 0+-"/>/02"/3<:=@:"! +: p+"-2<J(:D, 9/</(" -2"/3<\$:

K: p+"-2<:("*" , +<": (&! 3:0+2(+:2""+<, /<1?:=*":&! 3:
 , 3:<3":3>>/0/2)@:&/"! , -2&:>-39:0)2((:3-:>-39:
 "! +:C</ . +-(/"@?:&/)):=+:-+#3- "+, :2(:<3":92M/<1:
 (2"/(>20"3-@:#-31-+(:'
 K: B! +:pD:&/)):=+:<3"/>/+, :>3-:"! +:>3))3&/<1:
 -+2(3<(:?2<, :2<:3. +-#2@9+<":92@:=+0! 2-1+, :
 212/<(":"! +: . +"+-2<\$:

:

