

Policy for reviewing applications for IDBI seed grants

Goal: Ensure unbiased selection of the IDBI seed grant applications most likely to result in expansion of IDBI collaborations and acquisition of external funding.

Review committee: The review committee will be comprised of at least 3 members drawn from the IDBI leadership team and IDBI internal advisors, with other qualified SLU personnel serving as needed to provide adequate scientific expertise. IDBI support personnel may serve as *ex officio* members. The committee will select a Chair from its membership. Committee members will be recruited for each review cycle; service on consecutive committees is permitted.

Conflicts: Review committee members will be in conflict with an application if:

- They are a PI or co-investigator on the application.
- They have an active grant or a grant application under review with the seed grant PI.
- They have been co-authors on a paper with the PI published in the last 18 months.
- They have a personal association with the PI that may cause an appearance of conflict.
- They would receive funding through the grant (Discovery Services Core activities exempted).
- They consulted with the applicant at a level beyond answering programmatic or budget questions.

Potential conflicts will be declared to the IDBI leadership team, which will determine if a conflict exists. Reviewers can be in conflict with no more than 1 application per review cycle. Conflicted reviewers must not be involved in review of the application with which they are conflicted but will participate in review of the remaining applications.

Review criteria: Review criteria are similar to those of an NIH grant application. They are:

- Significance to

