



**SCHOLARSHIP RESEARCH COUNCIL**  
**SCHOLARSHIP OPPORTUNITY FUND**

Last updated : November 2023

Questions regarding these guidelines may be directed to Christine Luebbert in the Office of the Vice President for Research, at (314) 977-9356,  
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#### 4. AMOUNT OF FUNDING REQUESTED

#### 5. FILE UPLOAD – 5 pages (maximum)

Please attach a single application document in .docx or .pdf format of no more than five pages, including:

- Project description, including timeline (2 pages)

- Short CV (2 pages)

- Budget and budget justification, including required matching funds sources and amounts (1 page)

### EXPENSES

Only proposals with matching funds awarded for the proposed project from another external source or internal SLU source are eligible; however, there is no required match proportion as long as there is another funding source. Research costs eligible for funding by the SOF include, but are not limited to:

- subsidies for hosting high-impact conferences/scholarly societies' meetings

- publication subventions, reproduction rights and fees

- indexing and editing services

- research-related travel costs

- research-related supplies and minor equipment

- minor digital humanities/technology consulting and services

#### **Ineligible Expenses:**

- Faculty salary or stipends

- Conference/research dissemination-related travel

- Student worker tuition or fees

- Non-research expenses

### REVIEW PROCESS

Applications will undergo peer review by the Scholarship Research Council. Proposals must demonstrate exceptional merit and value for the field of study, the individual, the

## Institutional Compliance

Projects including human subjects etc., must have appropriate approval(s), such as Institutional Review Board (IRB), prior to the start of the project.

## TERMS AND CONDITIONS OF AWARDS

The award will be placed in a designated fund in the administrative PI's name within the Office of the Vice President for Research (OVPR). PIs are required to oversee and approve all expenditures according to the approved budget. Any remaining funds at the end of the performance period will be retained by the SRC for allocation for future projects.

**At the end of the performance period—one year from the date of award,** PIs must submit a report to the research council and OVPR detailing progress and research products related to the received funding. In addition, recipients are required to complete brief annual reports to the research council and OVPR that document any external funding, publications, or presentations directly related to the support received from this award for three (3) years following the project end date.