

# VINCENT C. IMMEL LAW LIBRARY FACULTY WORKLOAD POLICY

Version: 1.0

Responsible University Official: Director of the Law Library

Effective Date: August 8, 2017

## 1.0 PREFACE

The faculty of Saint Louis University School of Law's Vincent C. Immel Law Library provide essential services in support of the larger mission of Saint Louis University and its corporate purposes of teaching, research, health care, and service to the community. To accomplish this, they

- build collections in all media formats to inspire discovery and investigation into ideas and issues, past and present, that catalyze the innovative teaching and research that characterize the Jesuit tradition of free inquiry;
- process and catalog materials to speed and enhance information discovery and retrieval in order to maximize scholarly productivity;
- apply subject expertise to instruct students and other members of the School of Law and University community to recognize information needs, and to locate, evaluate, and effectively use the information in legally appropriate and socially responsible ways;
- perform activities related to inquiry and research, to advance the field of librarianship and to assist School of Law faculty and students in their own investigative quests;
- curate the Law School's information assets, in all media formats, and manage their physical and technological infrastructures;
- implement effective technologies to gather, preserve, and deliver information, whenever and wherever the School of Law community requires it, from their own collections and other sources around the world;
- create a dynamic learning environment for the intellectual community of the School of Law to discover and develop new ideas by providing both virtual and physical spaces where access to information and the resources for scholarship are readily available; and
- contribute to the Law Library, the School of Law, the University, and the profession of librarianship through active participation in a wide range of service activities.

## 2.0 SCOPE

This policy applies to all full-time law library faculty, including those with administrative responsibilities below the level of Director of the Law Library. All law library faculty hold non-tenure track twelve-month appointments.

## 3.0 DEFINITIONS

Library : For the purposes of this policy, refers to Saint Louis University's

Workload Unit:









