

Minutes
Undergraduate Academic Affairs Subcommittee
October 13, 2016

Members in Attendance: D. Barbeau, C. Matlock (representing E. Gockel-Blessing), G. Barker, J. Burwinkel, J. Langan, J. Ragsdale, K. Thatcher, M. Higgins, M. Allen, M. Sabick, N. Westhus, R. Cole, R. Wood, S. Naeger, and T. Gasmi

Call to Order: R. Wood called the meeting to order at 8:30a.m.

Approval of Minutes from the May 25, 2016 meeting: Minutes were unanimously approved.

New Business:

Committee members are to carry these ideas back to their individual units for thoughts and discussion.

Old Business:

Transfer Policy – How much and how old is too old? The members discussed the issue and agreed that there should be a policy that would include more stringent guidelines. It would also mandate that each academic unit develop individual policies determining what would and would not be accepted.

Exam Policy – The group discussed whether this policy actually exists and if so, where it can be found. They agreed that the exam policy has been abused. The proposed wording in such a policy was also discussed. It was agreed upon that the policy on “study day” or initiating a required “dead week”, needs to be either initiated or upheld.

Adjourned at 10:00am.