

UAAC Minutes

December 12, 2012

**In Attendance:** Mike Barber, Debbie Barber, Elizabeth Blessing, Craig Boyd, Richard Colignon, Lisa Dorsey, Patricia Gregory, Riyadh, Hina, Anil Kule, Steve Sanchez, Keri, Suge, Saahna Tyuse, Maggie O'hone, John Welch, Elizabeth Whitt

**Guest:** Donald Emmert

Dr. Whitt called the meeting to order. The November 14 subcommittee minutes were approved with the correction noted.

Proposed Curriculum Changes in B.A. in Criminal Justice

Dr. Linwood stated that the academic affairs committee of the Board of Trustees approved in September 2012 the transfer of the criminal justice program from the College of Arts and Sciences to the School of Social Work. The changes include:

- Changing the name of the program from B.A. in Criminal Justice to B.A. in Criminology and Criminal Justice.
- The School of Social Work will be accredited in the new discipline of Criminology and Criminal Justice.
- The core curriculum will change from 63 credit hours (from A&S) to a core of 54 credit hours in the School of Social Work.
- Major credit hours will increase from 34 to 39.
- New students entering the program in August 2013 will be allowed to take any core program of the school.
- Returning students must declare if they wish to transfer the program and take any core courses that come under new core.

Some concerns of the sub-committee include:

- Will PHIL 105 be required?
- Why is new faculty needed if growth potential is small?
  - ✓ Answer: Will keep faculty/student ratio about 1:20
- Is the 5% projected increase in students coming from students already enrolled at CSU or from new students?
  - ✓ Answer: Branding program as a Human Justice degree will attract students outside of CSU
- How will the assessment of student learning outcomes be determined and does it fit with the five dimensions?
  - ✓ Answer: Capstone course will have students writing papers and giving oral presentations of a final project.
  - ✓ Assessment in research methods and statistics will be used to judge knowledge.
  - ✓ A reflection component will be part of the capstone course.
  - ✓ An assessment plan will be to Drs. Whitt and Sanchez by the end of 2013.

- Why was this format used

✓ Only form we had and the changes are to the jurisdiction of the academic program. The form was submitted as a draft to the committee of the UAC. It is a good format to discuss assessment. The motion passed with all in favor.

Draft Proposal Form for Delivery of Quality Programs to the Main Campus:

Dr. White distributed a draft of the proposal form to be used by the Main Campus when a major certificate or degree program is being offered on the Main Campus. The form upon completion will be submitted to the Vice President of Academic Affairs for his approval. Dr. Saab suggested using the form as pilot. It will be discussed by the UAAC committee at a later date.

Satisfactory Academic Progress:

Dr. White distributed a handout on Satisfactory Academic Progress to the Main Campus. The handout is a summary of the Federal Regulations regarding minimum requirements for the progress of students working toward degree or certificate completion. Students who are failing to achieve satisfactory course progress may lose their eligibility to receive a degree. Since late 2017, every college and university must calculate and report the students' progress rate. The UAC must have the information reported in the report by 12/22/23. The information that is reported is the number of hours completed by a student no later than 5pm on December 22, 23. The information will be shared with the faculty and grades must be in no later than December 20.

The meeting adjourned at 10am.