In Attendance: Debbie Barbeau, Fr. Michael Bruton, Elizabeth Blessing, Bernard Dorsey, Lu Dorsey, Jennifer Tunnell, Patrick Gragen, Steve Sanchakov, Celyn Sybdm, Jodny, Elizabeth Whitt

Guests: Bill Dannevick, Irma Ruehlig, Wash Wulamu

Dr. Whitt called the meeting to order. The minutes from the October 10, 2012 were approved with correction noted.

Dr. Ruehling addressed the committee's questions concerning the Minor in Interprofessional Practice.

- PHIL 105 can be waived for students in this program per Fr. Ted Vitali, chairman of the department
- Renaming Concentration or Minor
  - ✓ "Concentration" signifies a large body of knowledge
  - ✓ "Minor" is an extension of the body of knowledge, more work in the area of outcomes research, and more practice in different areas
  - ✓ Distinction between "Concentration" and "Minor" will be clearly reflected based on the course work of each student
- Steps for gathering and using aggregate data needed for the proposed minor are
  - ✓ Each IPE course includes quizzes, exams, and other assignments based on course objectives
  - ✓ Qualitative data includes student commentary on course evaluations
  - ✓ Aggregate data will be used to determine the programs strength and areas needing improvement

The UAAC faculty subcommittee's discussion included

- ➢ Either "Concentration" or "Minor" will be articulated on student's transcript
- ➢ PHIL 105 may be waived based on the associate program and Fr. Vitali's recommendation
- ➢ Dr. Dorsey made a motion to approve the proposal
- ➢ Dr. Tyuse seconded the motion
- ➢ Proposal passed with no objections
- ➢ Dr. Whitt will take the proposal to Dr. Pestikar for the committee's recommendation to approve

Drs. Wulamu and Dannevick met with the faculty subcommittee to clarify any questions concerns about the proposed addition of GIS.

- Concerns about having first year students and graduate students in the same class
  - ✓ The course would be 400 level but the concepts are introductory concepts while remote sensing

- Confusion on the number of credit hours needed to complete a certificate
  - ✓ 18 credit hours are needed to receive the certificate
- The subcommittee asked for a "flow chart" of prerequisites and courses
  - ✓ Dr. Wulamu provided the document
- How will assignments embedded in courses be used to provide data about the effectiveness of the overall program
  - ✓ Assignments, tests, quizzes and class projects will be embedded in the courses
  - ✓ Each year a summary of the results of the above-mentioned measures will be done and the results will be discussed with the director of the department, faculty and reported to the department chair
  - ✓ These results will also be used to evaluate student learning outcomes
  - ✓ At the end of each class students will be asked to reflect on what they have learned and these will be forwarded to the department chair and course instructor for review
  - ✓ Exit surveys will be conducted
  - ✓ Capstone project report will be used as indirect measure of the program assessment
  - ✓ Employers will be asked to evaluate the performance of student interns upon graduation

The UAAC faculty subcommittee's discussion included:
- ➢ Graduate rubric must be clearly defined
- ➢ Rubric language needs to be clearer
- ➢ The syllabus must outline the requirements graduate students are required to complete
- ➢ If these changes are made, the subcommittee would approve the proposal
- ➢ Dr. Hindi made the motion to approve the proposal with noted changes
- ➢ Dr. Tyuse seconded the motion
- ➢ No objections were made

Dr. John Bueschel brought forth an information item: Program name change in CSPS
- o Changing From: Computer Science Technology,
- o To: Computer Information Systems

The reasoning behind the name change is to reflect current trends in the field. It would aid in differentiating the program from the BS degree program in Computer Science found in the College of Arts and Sciences. The changes are consistent with the recommendations of Association for Computing Machinery, the Association for Information Systems, and the Association of Information Technology Professionals.

The meeting adjourned at 1:00pm