# Minutes Graduate Academic Affairs Committee May 12, 2017

Members in Attendance: Z. Lin (for A. Miller), A. Kent, A. Kaikati, A. Rellergert, A. Trees, C. Werner, D. Hall, D. Roby, H. Ardizzone, J. Barber, J. Nichols, J. Garcia-Martinez, R. Wood, H. S. Mallik (for Sanjay Jayaram), and S. Winton

Guest in Attendance: J. D. Bowen, J. Haugen, M. Dunn

Call to Order: Dr. Wood called the meeting to order at 8:35 a.m.

<u>Approval of Minutes from the April 21, 2017 meeting</u>: A motion was made to approve the minutes from the April 21, 2017 meeting. Minutes were unanimously approved with corrections.

### New Business:

# **Certificate Definition Change:**

Jay further discussed certificate definitions that were shared last month. There was similar discussion about double counting rules and graduate credit counting down towards undergraduate credit in the UAAC meeting on May 11<sup>th</sup>. This proposal is proposing that all certificate credits can double count toward degrees or all degree credits can double count towards certificates. The UAAC comm

Admissions for fall 2018 begins this summer. Admissions will start to use this terminology this summer but it will not be reflected until 2018-2019 catalog. We are approving something a year and a half ahead because admissions is beginning to use this language now.

A motion in favor of this change was received with one correction (page 2, under Probational Admitted, the word conditional is used which is incorrect), a second was received, and it was unanimously approved.

## Applicant Decision

This is a new policy. These decisions were not defined in the past. A student must do one of these things: confirm or decline admission, they can then either early start, defer, or withdraw. Those are the options in the application phase.

A motion in favor of this change was received, a second was received, and it was unanimously approved.

## Grade Appeal

This was voted on and approved by UAAC with a change made in the second paragraph. They shortened the length of time for appeal from six months to ninety days. They also changed the wording from the date that the course grade was assigned to the date that the grade was posted.

A motion in to accept the amended proposal was received, along with a second, and it was unanimously approved.

#### Continuous Enrollment

This policy reduces the time to reapply to one year. If a student is gone for more than one year they now have to reapply to SLU. This matches the undergraduate policy.

A motion in favor of this change was received, a second was received, and it was unanimously approved.

#### Miscellaneous:

program Change Report Form. This box needs to be completed in the future to show the disposition so that Jan knows when things are approved and when she is supposed to forward the information to the candidacy advisor so that they know.

Rob suggested that perhaps this committee needs to form a subcommittee to decide on issues of substantive change. Everything that comes through first goes to three people, they read it and make a decision. The members