

What's new...

October 2022

Business Managers' Meetings

[Jessica Winet-Fleer](#)

Business Services

<https://www.stata.com/order/purchase-order>

Order PO-000158012

Saint Louis University StateCorp LLC

Purchase Order

Order # PO-000158012
Buyer Jessica Bissade [Edit](#)
Order Date 9/11/2022 10:01:11
Created Date 7/1/2022 10:01:11
Order Submission Send Electronically
Payment Method Payment Account

Requisition
Originals
Title
Organization Unit
Comments

[Order Open](#)
[Edit](#)
[Purchase Order](#)

Attachments

Drop files to attach or
Size limit 50 MB
Year

anne.becker@slu.edu

billikenbuyadmin@slu.edu

Central Processing

anne.becker@slu.edu or

accountspayable@slu.edu

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Grants/Research

matt.renaud@slu.edu

Workday Financials



wdfinance@slu.edu

Workday R

- CR FI

Applied Behavioral Analysis
from D007 S11-2SW to S01-2

-2 Arts and Sciences Instructional to S08-2

S08-2

Sciences
08-2

at
SLU
BEGINS with

<https://www.slu.edu/compliance-ethics/hotline.php>

2

1

Header	Suppliers	Attachments	Email	Confirm
RFQ Type Default				
RFQ Name Quote MacBook Air 142 Silver 24GB 1TB				
RFQ Description 24GB unified memory 8x 1TB				
Suppliers must respond by this date 5/01/24				
Suppliers will send a reminder on this date Reminder Date				

Select Apple Inc. from the Supplier drop-down menu (you can type it or scroll down), Click on “Add”. Repeat this step to add additional suppliers. Once you have added all the suppliers you wish to include in the RFQ, Click “Continue”:

< Back

You can add attachments on the next screen by dragging and dropping them or uploading them. Click "Last" to move the final screen before submitting your quote request.

Request Quote

Saint Louis University

Header Suppliers Attachments Email

Drop file, attach, or

File size limit 50MB

1

< Back

Continue >

Last

2 Cancel

Finish

Review your quote request details. Select "Back" to return to previous screens to edit. Select "Finish" to send the RFQ to the suppliers.

Request Quote

Saint Louis University

Header Suppliers Attachments Email Confirm

Please confirm you wish to send a request for quote to the following suppliers and then press Finish. If you need to review the full details, click the Previous button.

Title: Quote MacBook Air M2 Silver-24GB 1TB
Contact Name: Zhenguo Lin
Contact Email: zhenguo.lin@slu.edu
Response Date: 7/25/2022 5:00 PM
Supplier: Apple Inc

< Back

Cancel

Finish

1

You will be notified by email when suppliers have responded to your quote. At that time you should review your quotes to determine which supplier's quote best meets your needs.

You can initiate a purchase requisition by following this job aid and selecting "Connect to Supplier Website" to be taken into Billiken Buy:

The screenshot shows the Billiken Buy navigation menu. The menu items are: Home, Purchasing, Lists, Orders, and Transactions. The 'Purchasing' section is expanded, showing 'View Requests for Quote' (highlighted with a blue square and the number 2), 'View Invoices' (with the number 0), and 'View Spend' (with the number 0). The 'Transactions' section is also visible at the bottom, with a blue square and the number 1 next to it.

Select the Request for Quote that you wish to view:

Requests for Quote

Search

RFQ Name	RFQ ID	Created	Status
IPad Pro 12.9 + Apple Pencil + Magic Keyboard	SLU-101-94	7/15/2022 6:49 PM	Issued
IPad Pro 12.9 + Apple Pencil + Magic Keyboard	SLU-101-93	7/15/2022 5:13 PM	Cancelled
MacBook Air M2 Silver 24GB 1TB	SLU-101-90	7/15/2022 12:19 PM	Responded
MacBook Air (silver) with M2 chip	SLU-101-81	7/14/2022 3:48 PM	Responded

Review the Quote header details and select "View" to see each supplier's response:

RFQ MacBook Air M2 Silver 24GB 1TB

Header	Attachments
Supplier: Apple Inc	Quote Name: MacBook Air M2 Silver-24GB-1TB
RFQ ID: SLU-101-90	Expiry Date: 7/15/2022 11:00 PM
RFQ Name: MacBook Air (silver) with M2 chip	
Status: Issued	

Quote MacBook Air M2 Silver 24GB 1TB

Supplier: Apple Inc

Quote ID: SLU-101-90

Quote Name: MacBook Air M2 Silver-24GB-1TB

Created: 7/15/2022 12:19 PM

Expiry Date: 7/14/2023 11:00 PM

Supplier: Apple Inc

Quote Name: MacBook Air M2 Silver-24GB-1TB

Item	Quantity	Unit Price	Subtotal	Tax	Description	Char
13" MacBook Air M2 (24GB/1TB) Silver	1	\$1,999.00	\$1,999.00	\$		
12.9" iPad Pro (12.9") M2 (256GB) Silver	1	\$1,199.00	\$1,199.00	\$		
Apple Pencil (2nd generation)	1	\$129.00	\$129.00	\$		
Magic Keyboard	1	\$119.00	\$119.00	\$		
AppleCare+ for MacBook Air (1 year, no accidental damage)	1	\$199.00	\$199.00	\$200		
AppleCare+ for iPad Pro (1 year, no accidental damage)	1	\$199.00	\$199.00	\$200		
AppleCare+ for Apple Pencil (1 year, no accidental damage)	1	\$129.00	\$129.00	\$		
AppleCare+ for Magic Keyboard (1 year, no accidental damage)	1	\$119.00	\$119.00	\$		
Subtotal			\$2,996.00			
Tax			\$0.00			
Total			\$2,996.00			