

## **Faculty and Staff Excellence Awards**

Each spring semester, the College of Arts & Sciences recognizes the outstanding contributions of our faculty and staff. Faculty can be nominated for several awards in the categories of research, teaching, mentoring, and service. Staff can be nominated for administrative excellence. Faculty recipients receive a certificate of recognition and a \$1000 award

potential impact of a work. This might also include characteristics such as innovation, interdisciplinary contributions, and/or collaborative work.

### **Excellence in Undergraduate, Graduate, and Adjunct Teaching Awards**

Excellent teaching may be demonstrated by the following qualities:

- demonstrated knowledge of course content
- passion for the ideas being taught
- clarity in presenting course content
- clearly articulated standards for student performance
- ability to inspire students
- concern for students
- integration of life issues into course content
- integration of University mission into course content (forming men and women for others; leadership development; communication of spirituality and values; civic and professional responsibility; concern for the whole person; respect for diversity)

### **Excellence in Undergraduate and Graduate Mentoring Awards**

An outstanding mentor may have the following qualities:

- concern for students as learners and as persons
- availability for consultation
- expertise in addressing students' needs and concerns
- professional guidance
- ability to inspire
- approachability

### **Excellence in Service Awards**

A faculty member with outstanding service may demonstrate the following qualities:

- relationship of service performed to the Mission of the University
- impact of service on the University
- impact of service on the community
- understanding of the meaning and value of performing service for the benefit of others

### **Staff/Technical Staff Excellence Awards**

An outstanding staff member often demonstrates the following qualities:

- willingness to exercise leadership, take initiative, and to accept and carry out additional responsibilities beyond regular job assignments for the good of the College community as a whole;
- superior judgment and decision making that reflects responsibility and accountability;

exceptional interpersonal relationship skills;  
outstanding teamwork capabilities that create a positive atmosphere and promotes positive morale.

### 3. SELECTION PROCESS

The selection process consists of three steps: nominations, submission of documentation by finalists, and selection of awardees by the selection committee.

Five faculty members, one from each disciplinary division (Humanities, Social Sciences, Natural Sciences) plus two others, will make up the committee for the Excellence in Research awards. These will normally be composed of the five faculty awardees from the previous year. Similarly, the selection committee for faculty teaching and mentoring awards is normally composed of the seven faculty member awardees from the previous year, along with one undergraduate student and one graduate student. Student members are nominated by the departmental Chairs upon request by the Associate Dean for Graduate Education. A committee composed of three staff volunteers reviews and selects the staff awardee.

The Associate Dean for Graduate Education will serve as an ex-officio non-voting member of the selection committees. The awards should be widely advertised prior to the nomination deadline by flyers, on the Arts & Sciences Facebook page, emails to students and staff, or through other appropriate means.

#### **Nominations**

Nominations are submitted electronically using the appropriate nomination form.

#### **Excellence in Research Awards**

Any full-time Faculty member who is employed at the College of Arts and Sciences at Saint Louis University may nominate (or self-nominate) a candidate for an Excellence in Research Award for works that were published, produced, or appeared during the previous academic year (7/1 of the preceding year to 6/30)

Any undergraduate or graduate s

student comments relevant to teaching from student evaluations (1 page maximum) for courses taught in the past 2 years (numeric rankings should not be included)

Each finalist for an Excellence in Mentoring Award should submit the following information:

letter of support from the Department