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## Faculty Annual Workload Plan

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Faculty Name:

Academic Supervisor Approval Date:

Academic Unit:

Director/Dean Approval Date:

Academic Supervisor:  
(Chair, Director, Dean, or equivalent)

Assignment Effective Date:

Workload Year:

Faculty Member Signature and Acknowledgement Date:

# Annual Individual Faculty Workload Plan

<b>Category of Work</b> These are the fundamental categories of work to which SLU commits its faculty. NOTE: Round up from .5 and above; round down from .4 and below. 100% +/- 1% is acceptable.	<b>Teaching</b>	<b>WL Unit</b>  %	<b>Research/Creative Endeavor</b>	<b>WL Unit</b>  %	<b>Service</b>	<b>WL Unit</b>  %	<b>Administration</b>	<b>WL Unit</b>  %	<b>Total</b>
<b>Faculty Annual Assignment</b>  This is a description of the specific work in each category that the individual faculty member has been assigned to by their supervisor (ChairCTw 9 -08									

If this annual workload assignment differs notably from that of the previous year, please summarize below the ways in which it differs and the related rationales for the differences. This provides an ongoing record of workload changes that can be referenced by all parties as needed.

If this faculty member's workload plan deviates from standard expectations as defined in the Departmental Workload Policy, please explain (For example, if a faculty member will be on a sabbatical leave, will have a significant workload reallocation, etc.)