

Process for Students Pursuing a  
Doctor of Philosophy  
Saint Louis University

Written Examination

- x Upon completion of coursework requirements, language/research tools requirements, and any

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the student is notified of the results and is automatically advanced  
to doctoral candidate status

Please note: the Dissertation Proposal/Prospectus is no longer required by this office, although a prospectus is required by all programs.

If the co P P L W W H H ¶ V G H F L V L R Q L V 8 Q I D Y R R U I D E O H  
the results and a new Oral Exam will be scheduled at an appropriate time. The oral exam committee will include an outside committee member (a SLU faculty member from another program) in order to assure that policies and procedures are appropriately followed.

If the decision is Passing or Passing with Distinction, the student is notified of the results and is automatically advanced to doctoral candidate status

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notified of the results and a third exam is rarely approved.

- examination is received at the chairperson of the committee

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## Applying to Graduate and have Degree Awarded

- Instructions for the on-line Application for Degree through Banner Self-Service are found on the Graduate Education website under the links for Current Students and then Doctoral Students. Students should complete this on-line application at the beginning of the semester in which the student is preparing to complete all of the degree requirements, including the dissertation defense, all coursework, practica, internships, the format review, and submission of the dissertation to Pro Quest/UMI for electronic archiving.

## Preparing for Dissertation Public Oral Defense and the Format Review

- When the doctoral candidate, the dissertation chairperson and the readers agree that the dissertation is in its final form and ready to be defended, the doctoral candidate prepares the dissertation according to the most recent *Formatting Guide* (found on the link for Current Students). There is a Format Checklist found at the end of the *Guide* to be used as a final review
- The Ph.D. degree candidate is required to defend the dissertation in a public forum. The date, time, and location of the presentation are determined by the candidate and committee chair at least two weeks in advance of the oral defense date.

The Doctoral Candidacy Advisor will prepare two Result Forms. One is for the defense of the written dissertation and the other is for the written dissertation itself.

After the defense, the committee chairperson can notify the student of the result and the student contacts the candidacy advisor to

